

Upper Pittsgrove Township

August 14, 2012

A regular meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date. The meeting was called to order at 7:00 P.M. by Mayor Jack Cimprich reading the public announcement stating that adequate notice had been given provided under the "Open Public Meetings Act" with a flag salute and the following present:

William N. Brooks	Committeeman
William Gantz	"
Edward J. Meschi	"
Bruce Bishop Late (7:20PM)	"
Susan DeFrancesco	Treasurer
Barry Foote	Public Works Superintendent
Sarah Walker	Deputy Clerk
& Township Visitors	

Meschi moved that the minutes of the July 10, 2012 regular meeting be approved as received which motion was seconded by Gantz and adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$245,170.72
Linda S. Buzby – White Goods/Tires	331.00
- Vital Statistic Certified Copies	40.00
- Zoning Permit	40.00
- CO/Reinspection	225.00
NJ State Police – FEMA	14,300.25
Pilesgrove Joint Court - Court Costs	1,587.03
Borough of Elmer – Shared Services	6,880.00
Giordano's - Recycling	834.34
Strategic – Recycling	326.59
Harvest Community Bank – Interest on CD	3,828.57
First National Bank of Elmer - Int. on NOW	192.41
First National Bank of Elmer - Int. on MMA	<u>385.57</u>
TOTAL	\$274,141.48

The Treasurer's report showed the following balance as of July 31, 2012:

Current Fund - Checking Account	\$ 554,649.66
Current Fund - Money Market Account	954,694.12
Alt. Landfill Closure Escrow Fund	45,302.38
Capital Improvement Fund	310,383.15
COAH Developer's Fees Escrow Fund	321,488.03
Farmland Preservation Fund	355,981.85
Municipal Alliance Trust Fund	4,279.69
Veterans Memorial Fund	<u>447.52</u>
Total	\$2,547,226.40

Brooks moved that the approved bills listed on the "BILL PAYING LIST" as presented to the Committee be paid which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Absent Brooks – Yes Gantz – Yes Meschi – Yes Cimprich – Yes

Brooks introduced "RESOLUTION REAPPOINTING LINDA S. BUZBY AS MUNICIPAL CLERK AND ACKNOWLEDGING THAT AS OF AUGUST 1, 2014 SHE WILL HAVE TENURE" as per attached copy.

Brooks moved that this resolution be adopted, which motion was seconded by Meschi and adopted upon a call of the roll:

Bishop - Absent Brooks – Yes Gantz - Yes Meschi - Yes Cimprich –Yes

The Mayor opened the Public Hearing for "AN ORDINANCE AUTHORIZING AN EXPENDITURE OF MONIES FROM THE 2012 CAPITAL IMPROVEMENT FUND FOR THE 2012 MAINTENANCE & REPAIR PROGRAM" known as Ordinance No. 2012-3 at 7:05PM as advertised.

The Clerk read the Ordinance by title, stating that it had been published in *Today's Sunbeam* issue of August 3, 2012 as required.

After hearing no comments for or against this Ordinance, the Mayor declared the Public Hearing closed at 7:08PM.

Gantz moved that this ordinance be finally adopted on second reading and that a notice of its adoption be published in the *Today's Sunbeam* issue of August 17, 2012. This motion was seconded by Brooks and adopted upon a call of the roll.

Bishop - Absent Brooks – Yes Gantz - Yes Meschi - Yes Cimprich – Yes

The Clerk reviewed the certified bid summary presented to the Township Committee at the July 10, 2012 meeting that had been reviewed by the Township Engineer and Solicitor.

I, Susan E. DeFrancesco, Treasurer of Upper Pittsgrove Township do hereby certify that adequate funds are available for said contract for the 2012 Maintenance and Repair Program and that the line item to be charged for said contract is Roads, Repairs & Maintenance-O.E.

Susan E. DeFrancesco, Treasurer

Meschi introduced "RESOLUTION AWARDED BID FOR 2012 MAINTENANCE AND ROAD REPAIR PROGRAM" as per attached copy.

Meschi moved that this resolution be adopted, which motion was seconded by Brooks and adopted upon a call of the roll:

Bishop - Absent Brooks – Yes Gantz - Yes Meschi - Yes Cimprich –Yes

Brooks moved that the resolution pertaining to the 2011 Annual Audit be adopted as per attached copy. This motion was seconded by Gantz and adopted upon a call of the roll.

Bishop - Absent Gantz - Yes Cimprich -Yes Meschi - Yes Brooks – Yes

Brooks introduced “RESOLUTION–2012 AUDIT–CORRECTIVE ACTION PLAN – AUDITOR’S RECOMMENDATIONS” per attached copy.

Brooks moved that this resolution be adopted which motion was seconded by Gantz and adopted upon a call of the roll.

Bishop – Absent Brooks – Yes Gantz – Yes Meschi - Yes Cimprich – Yes

Meschi introduced four separate resolutions as follows “RESOLUTION IDENTIFYING SMALL CITIES FAIR HOUSING OFFICER”, “RESOLUTION FOR THE ADOPTION OF STATE MODEL CITIZEN PARTICIPATION PLAN FOR DCA SMALL CITIES PROGRAM”, RESOLUTION TO OBTAIN A GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR \$300,000 TO CARRY OUT A JOINT HOUSING REHAB WITH UPPER PITTSBORO AND THE BOROUGH OF ELMER”, AND “RESOLUTION TO ADOPT THE POLICIES AND PROCEDURES MANUAL PRODUCED BY BLAUER ASSOCIATES FOR THE FISCAL YEAR 2013 HOUSING REHABILITATION PROGRAM” as per attached copies.

Meschi moved that this resolution be adopted, which motion was seconded by Brooks and adopted upon a call of the roll.

Bishop - Absent Brooks – Yes Gantz - Yes Meschi - Yes Cimprich -Yes

Gantz introduced “RESOLUTION TO REDUCE PERFORMANCE BOND FOR CRAIG H. TAYLOR COMMUNITIES, LLC – BLOCK 10 LOT 1” as per attached copy.

Gantz moved that this resolution be adopted which motion was seconded by Brooks and adopted upon a call of the roll.

Bishop - Absent Brooks – Yes Gantz - Yes Meschi - Yes Cimprich -Yes

The Mayor discussed with the Committee the opportunity for the Township has to purchase a home located on Block 76 Lot 8 at 234 Shirley Road to be utilized in meeting the Township’s COAH obligation.

I, Susan E. DeFrancesco, Treasurer of Upper Pittsgrove Township do hereby certify that adequate funds are available for said agreement from the COAH Developer's Fees collected by the Township for such purchase.

Susan E. DeFrancesco, Treasurer

Brooks introduced "RESOLUTION TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO AN AGREEMENT OF SALE TO PURCHASE A HOME AT BLOCK 76 LOT 8, 234 SHIRLEY ROAD AS PART OF ITS COAH OBLIGATION AND DIRECTING THE CHIEF FINANCIAL OFFICER TO ISSUE A CHECK IN THE AMOUNT NECESSARY TO CLOSE, UP TO \$160,000" as per attached copy.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop - Absent Brooks – Yes Gantz - Yes Meschi - Yes Cimprich -Yes

The Mayor opened the meeting to the public for comment. One resident inquired as to the regulations regarding trees planting along property lines.

There being no further business, the meeting was adjourned to meet at the call of the Mayor.

Respectfully submitted,

Linda S. Buzby, Clerk