

Upper Pittsgrove Township

August 14, 2018

A regular meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date. The meeting was called to order at 7:00 P.M. by Mayor Jack Cimprich reading the public announcement stating that adequate notice had been given provided under the "Open Public Meetings Act" with a flag salute and the following present:

Jack Cimprich	Committeeman
Edward Meschi	"
David Zeck	"
Bruce Bishop (Late)	"
Michael J. Seery, Sr.	"
Susan DeFrancesco	Treasurer
Barry Foote	Public Works Superintendent
& Township Visitors	

Zeck moved that the minutes of the July 10, 2018 regular meeting be approved as received which motion was seconded by Seery adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$ 75,307.19
Linda R. Stephens - Zoning Permits	40.00
– CO	250.00
– White Goods	307.00
- Marriage License	56.00
- Certified Copies	30.00
- Land Use Ordinance	50.00
- Zoning Map	1.00
Michael Raio – Certified Tax List	10.00
Pilesgrove Joint Court - Court Costs	2,667.04
Cumberland Recycling – Recyclables Received	184.80
C & H Hauling – Recycling Reimbursement	674.40
First National Bank of Elmer - Int. on NOW	209.62
First National Bank of Elmer - Int. on MMA	<u>335.19</u>
TOTAL	\$ 80,122.24

The Treasurer's report showed the following balance as of July 31, 2018:

Current Fund - Checking Account	\$ 788,704.50
Current Fund - Money Market Account	1,346,686.93
Alt. Landfill Closure Escrow Fund	13,053.28
Capital Improvement Fund	409,370.90
COAH Developer's Fees Escrow Fund	70,026.85
COAH Twp. Contribution	331,036.86
Farmland Preservation Fund	73,780.47
Municipal Alliance Trust Fund	6,331.38
Veterans Memorial Fund	<u>762.78</u>
Total	\$3,039,753.95

Seery moved that the approved bills listed on the "BILL PAYING LIST" as presented to the Committee be paid which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop - Absent Meschi - Yes Seery - Yes Zeck - Yes Cimprich - Yes

The Mayor opened the Public Hearing for "AN ORDINANCE AUTHORIZING AN EXPENDITURE OF MONIES FROM THE 2018 CAPITAL IMPROVEMENT FUND FOR THE 2018 MAINTENANCE & REPAIR PROGRAM" known as Ordinance 2018-3 at 7:00PM as advertised.

The Clerk read the Ordinance by title, stating that it had been published in *South Jersey Times* issue of July 14, 2018 as required.

After hearing no comments for or against this Ordinance, the Mayor declared the Public Hearing closed at 7:05PM.

Meschi moved that this ordinance be finally adopted on second reading and that a notice of its adoption be published in the *South Jersey Times* issue of August 17, 2018. This motion was seconded by Seery and adopted upon a call of the roll.

Bishop - Absent Meschi - Yes Seery - Yes Zeck - Yes Cimprich - Yes

Paul Miola, from the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, gave a brief presentation to the Township Committee.

I, Susan DeFrancesco, Treasurer of Upper Pittsgrove Township do hereby certify that adequate funds are available for said contract for the 2018 Maintenance and Repair Program.

Susan DeFrancesco, Treasurer

Seery introduced "RESOLUTION AWARDING BID FOR 2018 MAINTENANCE & REPAIR PROGRAM" R-36-2018

Seery moved that this Resolution be adopted, which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop - Absent Meschi - Yes Seery - Yes Zeck – Yes Cimprich – Yes

Seery introduced "RESOLUTION EXTENDING DUE DATE FOR 3RD QUARTER 2018 TAXES" known as R-37-2018.

Seery moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Absent Meschi - Yes Seery - Yes Zeck – Yes Cimprich – Yes

Meschi introduced "RESOLUTION AWARDING QUOTES FOR SURVEY WORK AS REQUIRED FOR THE PLANNING INCENTIVE GRANT" R-38-2018.

Meschi moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Absent Meschi - Yes Seery - Abstain Zeck – Yes Cimprich – Yes

Meschi introduced "RESOLUTION–2017 AUDIT–CORRECTIVE ACTION PLAN –AUDITOR’S RECOMMENDATIONS" known as R-39-2018.

Meschi moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Absent Meschi – Yes Seery – Yes Zeck - Yes Cimprich – Yes

Zeck introduced "RESOLUTION TO REDUCE PERFORMANCE BOND FOR UPPER PITTSBORO DD, LLC BLOCK 61 LOT 19" R-40-2018

Zeck moved that this Resolution be adopted, which motion was seconded by Seery and adopted upon a call of the roll.

Bishop - Absent Meschi - Yes Seery - Yes Zeck – Yes Cimprich – Yes

Seery introduced "RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND" R-41-2018.

Seery moved that this Resolution be adopted, which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop - Absent Meschi - Yes Seery - Yes Zeck – Yes Cimprich – Yes

Thomas Trite of PA Options for Wellness, along with resident Esther Dickinson, gave a presentation on Alternative Treatment Centers to the Township Committee. They were seeking endorsement from the Township Committee for a center which would include a dispensary as well as the growing, processing and manufacturing of marijuana. This was necessary for them to file an application with the State of New Jersey to operate this facility. The site they were looking into is not currently zoned for the manufacturing aspect of the activity. The dispensary could be permitted. The Township Committee did not give their endorsement at this time.

The Mayor opened the meeting to the public for comment.

Bishop introduced the following resolution:

BE IT RESOLVED, by the Township Committee of the Township of Upper Pittsgrove that the public shall be excluded from the following portion of this meeting during which time the Township Committee will discuss a subject for which the general nature is Pending Litigation. It is estimated that the time when, and the circumstances under which, the discussion conducted in closed session can be disclosed to the public is at the conclusion of the issue.

Bishop moved that this resolution be adopted which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes Meschi - Yes Seery - Yes Zeck – Yes Cimprich - Yes

CERTIFICATION

I hereby certify that the foregoing is a true copy of a resolution adopted by the Township Committee of the Township of Upper Pittsgrove at a meeting held on the 14th day of August 2018.

Linda R. Stephens, Clerk

Meschi moved that the next portion of the meeting be opened to the public. This motion was seconded by Seery and adopted unanimously.

The Township Committee directed the Secretary to contact the Zoning Official and have him go out to an existing, non-licensed trailer park to determine the existing conditions. She was also directed to contact the Department of Health with regards to health and safety issue on the property due to possible outdated septic system and well testing.

There being no further business, the meeting was adjourned to meet at the call of the Mayor.

Respectfully submitted,

Linda R. Stephens, Clerk