

Upper Pittsgrove Township

January 3, 2013

The reorganization meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date.

The Committee members present were Jack R. Cimprich, William N. Brooks, William W. Gantz, Jr., Edward Meschi and Bruce W. Bishop.

The meeting was called to order at 7:00 P.M. with the Clerk reading the public announcement stating that adequate notice had been given provided under the Open Public Meeting Act.

The newly elected members of the Township Committee, Jack R. Cimprich and Bruce W. Bishop were sworn into office by the Clerk Linda S. Buzby.

Meschi nominated Jack R. Cimprich for Mayor. This nomination was seconded by Brooks. There being no further nominations, a roll call vote was taken.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – No Vote

Brooks nominated Edward Meschi for Deputy Mayor. This nomination was seconded by Gantz. There being no further nominations, a roll call vote was taken.

Bishop – Yes      Brooks – No Vote      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Bishop nominated William Gantz for Chairman of the Board of Health. This nomination was seconded by Brooks. There being no further nominations, a roll call vote was taken.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Gantz made a motion to create the following Sub-Committees:

- Roads
- Convenience Center
- Buildings & Grounds
- Personnel
- Recreation
- School Board Liaison
- Drug Advisory
- J.I.F.
- Land Use
- Ag Advisory/Farmland Preservation

This motion was seconded by Brooks and adopted unanimously.

Mayor Cimprich made the following appointments to be Chairman with all remaining Committee members as members of each Sub-Committee:

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Roads . . . . .	William Brooks	Edward Meschi
Convenience Center . . . . .	Bruce Bishop	William Gantz
Buildings and Grounds . . . . .	Bruce Bishop	William Brooks
Personnel . . . . .	William Brooks	William Gantz
Recreation . . . . .	Edward Meschi	William Brooks
School Board Liaison . . . . .	Edward Meschi	Bruce Bishop
Drug Advisory Committee . . . . .	William Gantz	Edward Meschi
J.I.F. Fund Commissioner . . . . .	William Gantz	Jack Cimprich
Land Use . . . . .	Edward Meschi	Jack Cimprich
Ag Advisory/Farmland Preservation .	Jack Cimprich	William Gantz
Finance . . . . .	William Brooks	Jack Cimprich

Brooks introduced "RESOLUTION MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM, STATE OF NEW JERSEY FOR 2013" known as R-1-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Brooks introduced "RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO ADOPTING A CASH MANAGEMENT PLAN FOR 2013" known as R-2-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Brooks introduced "RESOLUTION TO SET SCHEDULE OF REGULAR MEETINGS OF UPPER PITTSBORO TOWNSHIP TO BE HELD DURING THE CALENDAR YEAR" known as R-3-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Brooks introduced "RESOLUTION DESIGNATING PLACE FOR POSTING AND NEWSPAPERS FOR RECEIVING NOTICES OF PUBLIC MEETINGS IN COMPLIANCE WITH 'THE OPEN PUBLIC MEETINGS LAW'" known as R-4-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Brooks introduced "RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM" known as R-5-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Brooks introduced "RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY" known as R-6-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Brooks introduced "RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL, APPLY OR REFUND TAX OVERPAYMENT/UNDERPAYMENT OF LESS THAN \$5.00" known as R-7-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Brooks introduced "RESOLUTION AUTHORIZING THE TAX ASSESSOR OF UPPER PITTSBORO TOWNSHIP TO REPRESENT THE TOWNSHIP IN TAX APPEAL HEARINGS BEFORE THE SALEM COUNTY BOARD OF TAXATION" known as R-8-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Brooks introduced "RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES" known as R-9-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Brooks introduced “RESOLUTION FIXING FEES TO BE CHARGED FOR DOG LICENSING IN 2013” known as R-10-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Brooks introduced “RESOLUTION AUTHORIZING TRANSFERRING 2012 OVERPAYMENTS TO 2013” known as R-11-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

Gantz moved that the minutes of the December 11, 2012 regular and December 27 special meeting be approved as received which motion was seconded by Meschi and adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$ 245,811.97
Linda S. Buzby – White Goods/Tires	123.00
- Application Fees	703.00
- Vital Statistic Certified Copies	50.00
- Elmer Coles – Rent Farmland	1,875.00
- Zoning Permit	140.00
Michael Raio – 1 Certified List	10.00
State of NJ – ERT #5	22,238.70
-Municipal Alliance	2,303.99
Pilesgrove Joint Court - Court Costs	1,483.22
Pittsgrove Twp. – Paint Reimbursement	2,181.52
Borough of Elmer – Shared Services	5,220.09
Giordano – Recycling	5,085.19
First National Bank of Elmer - Int. on NOW	131.17
First National Bank of Elmer - Int. on MMA	<u>152.86</u>
TOTAL	\$ 287,515.71

Bishop moved that the approved bills listed on the "BILL PAYING LIST" as presented to the Committee be paid which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi – Yes      Cimprich – Yes

Brooks introduced "RESOLUTION TO REDUCE PREFORMANCE BOND FOR CRAIG H. TAYLOR COMMUNITIES, LLC – BLOCK 10 LOT 1" known as R-12-2013.

Brooks moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes      Brooks – Yes      Gantz – Yes      Meschi - Yes      Cimprich – Yes

The Mayor opened the meeting up for public comment. There being no comment from the public and no further business the meeting was adjourned to meet at the call of the Mayor.

Respectfully submitted,

Linda S. Buzby, Clerk