

Upper Pittsgrove Township

January 5, 2021

The reorganization meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date.

The meeting was called to order at 5P.M. with the Clerk reading the public announcement stating that adequate notice had been given provided under the Open Public Meeting Act.

The Committee members present were Jack R. Cimprich, Edward Meschi, Bruce W. Bishop, David A. Zeck, Sr. and Michael J. Seery, Sr.

The newly elected members of the Township Committee were sworn into office Edward J. Meschi, by the Clerk of the Township and David A. Zeck, Sr., by Benjamin Laury, Salem County Commissioner.

Cimprich nominated Edward J. Meschi for Mayor. This nomination was seconded by Bishop. There being no further nominations, a roll call vote was taken.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi - Yes

Bishop nominated David A. Zeck, Sr. for Deputy Mayor. This nomination was seconded by Seery. There being no further nominations, a roll call vote was taken.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Bishop nominated Edward Meschi for Chairman of the Board of Health. This nomination was seconded by Zeck. There being no further nominations, a roll call vote was taken.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Meschi made a motion to create the following Sub-Committees:

- Roads
- Convenience Center
- Buildings & Grounds
- Personnel
- Recreation
- School Board Liaison
- Drug Advisory
- JIF
- Land Use
- Ag Advisory/Farmland Preservation
- Finance

This motion was seconded by Seery and adopted unanimously.

Mayor Meschi made the following appointments to be Chairman with all remaining Committee members as members of each Sub-Committee:

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Roads	Michael Seery	Bruce Bishop
Convenience Center	Bruce Bishop	Michael Seery
Buildings and Grounds	Bruce Bishop	Edward Meschi
Personnel	Edward Meschi	David Zeck
Recreation	Edward Meschi	Michael Seery
School Board Liaison	David Zeck	Bruce Bishop
Drug Advisory Committee	Michael Seery	Edward Meschi
J.I.F. Fund Commissioner	Jack Cimprich	Michael Seery
Land Use	Jack Cimprich	Edward Meschi
Ag Advisory/Farmland Preservation	Jack Cimprich	Bruce Bishop
Finance	Edward Meschi	David Zeck

Meschi introduced “RESOLUTION MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM, STATE OF NEW JERSEY FOR 2021” known as R-1-2021.

Meschi moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Zeck introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO ADOPTING A CASH MANAGEMENT PLAN FOR 2021” known as R-2-2021.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Seery introduced “RESOLUTION TO SET SCHEDULE OF REGULAR MEETINGS OF UPPER PITTSBORO TOWNSHIP TO BE HELD DURING THE CALENDAR YEAR” known as R-3-2021.

Seery moved that this resolution be adopted which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Meschi introduced “RESOLUTION DESIGNATING PLACE FOR POSTING AND NEWSPAPERS FOR RECEIVING NOTICES OF PUBLIC MEETINGS IN COMPLIANCE WITH ‘THE OPEN PUBLIC MEETINGS LAW’” known as R-4-2021.

Bishop moved that this resolution be adopted which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Zeck introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM FOR TEMPORARY BUDGET” known as R-5-2021.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Bishop introduced “RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY” known as R-6-2021.

Bishop moved that this resolution be adopted which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Seery introduced “RESOLUTION AUTHORIZING THE TAX ASSESSOR OF UPPER PITTSBORO TOWNSHIP TO REPRESENT THE TOWNSHIP IN TAX APPEAL HEARINGS BEFORE THE SALEM COUNTY BOARD OF TAXATION” known as R-7-2021.

Seery moved that this resolution be adopted which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Cimprich introduced “RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES” known as R-8-2021.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Cimprich introduced “RISK MANAGEMENT CONSULTANT GLOUCESTER, SALEM, CUMBERLAND MUNICIPAL JOINT INSURANCE FUND” KNOWN as R-8A-2021.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Zeck introduced "RESOLUTION FIXING FEES TO BE CHARGED FOR DOG LICENSING IN 2020" known as R-9-2021.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

From the Reorganization meeting, the Mayor moved into the regular Township Committee meeting.

Cimprich moved that the minutes of the December 8, 2020 regular and the December 30, 2020 Special Close-out meeting minutes be approved as received which motion was seconded by Seery adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$
- Redemption of Tax Sale Certificate	18,098.71
- Interest on CD	949.41
- Interest from Redemption & Premium Accounts	6,054.13
- Interest from MAPSA/Veterans/COAH Trust	264.72
Linda Stephens – CO	200.00
- Zoning Permit	60.00
- White Goods	60.00
- Land Use Ordinance	50.00
- LUB Application Fees	7,200.00
- Interest Earned on Dog Trust/Escrow Accounts	548.72
Timothy O'Donnell – Non-Life Hazard Fees	287.50
Michael Raio – 2 Certified Tax Lists 200'	20.00
State of NJ – ERT #5	22,238.70
Borough of Elmer – Shared Services	2,330.00
Pilesgrove Joint Court - Court Costs	2,681.24
Trico JIF – Safety/Optional Safety Money	1,250.00
Flett Exchange – sRECS	1,760.00
Interest on CD	10,045.96
First National Bank of Elmer - Int. on NOW	371.84
First National Bank of Elmer - Int. on MMA	238.24
	238.24
TOTAL	\$

The Treasurer's report showed the following balance as of December 31, 2020:

Current Fund - Checking Account	\$1,498,349.36
Current Fund - Money Market Account	496,135.69
Alt. Landfill Closure Escrow Fund	1,912.34
Capital Improvement Fund	896,316.08
COAH Developer's Fees Escrow Fund	92,047.82
COAH Twp. Contributions	324,453.48
Farmland Preservation Fund	68,512.80
Municipal Alliance Trust Fund	7,751.55
Veterans Memorial Fund	<u>653.27</u>
Total	\$3,386,132.39

Gerald Neski, Esquire addressed the Township Committee regarding an application he would be filing an application on behalf of his client, Kitts, LLC to grow marijuana and wanted the Township's endorsement for it. He explained the reasoning behind his request.

There being no additional comments from the public and no further business the meeting was adjourned to meet at the call of the Mayor and to hold a Budget Workshop.

Respectfully submitted,

Linda R. Stephens, Clerk