

Upper Pittsgrove Township

January 2, 2018

The reorganization meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date.

The Committee members present were Jack R. Cimprich, Edward Meschi, Bruce W. Bishop, David A. Zeck, Sr. and Michael J. Seery, Sr.

The meeting was called to order at 7P.M. with the Clerk reading the public announcement stating that adequate notice had been given provided under the Open Public Meeting Act.

The newly elected members of the Township Committee were sworn into office as follows; Edward J. Meschi and David A. Zeck, Sr. by the Municipal Clerk.

Meschi nominated Jack R. Cimprich for Mayor. This nomination was seconded by Bishop. There being no further nominations, a roll call vote was taken.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Zeck nominated Edward Meschi for Deputy Mayor. This nomination was seconded by Bishop. There being no further nominations, a roll call vote was taken.

Bishop – Yes Meschi – Yes Seery – Yes Zeck – Yes Cimprich – Yes

Bishop nominated Edward Meschi for Chairman of the Board of Health. This nomination was seconded by Seery. There being no further nominations, a roll call vote was taken.

Bishop – Yes Meschi – Yes Seery – Yes Zeck – Yes Cimprich – Yes

Zeck made a motion to create the following Sub-Committees:

- Roads
- Convenience Center
- Buildings & Grounds
- Personnel
- Recreation
- School Board Liaison
- Drug Advisory
- J.I.F.
- Land Use
- Ag Advisory/Farmland Preservation
- Finance

This motion was seconded by Meschi and adopted unanimously.

Mayor Cimprich made the following appointments to be Chairman with all remaining Committee members as members of each Sub-Committee:

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Roads	Bruce Bishop	Edward Meschi
Convenience Center	David Zeck	Michael Seery
Buildings and Grounds	Bruce Bishop	Edward Meschi
Personnel	Jack Cimprich	Edward Meschi
Recreation	Edward Meschi	Michael Seery
School Board Liaison	David Zeck	Bruce Bishop
Drug Advisory Committee	Michael Seery	Edward Meschi
J.I.F. Fund Commissioner	Michael Seery	David Zeck
Land Use	Edward Meschi	Jack Cimprich
Ag Advisory/Farmland Preservation .	Jack Cimprich	Bruce Bishop
Finance	Jack Cimprich	Edward Meschi

Seery introduced “RESOLUTION MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM, STATE OF NEW JERSEY FOR 2018” known as R-1-2018.

Seery moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Bishop introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO ADOPTING A CASH MANAGEMENT PLAN FOR 2017” known as R-2-2018.

Bishop moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Zeck introduced “RESOLUTION TO SET SCHEDULE OF REGULAR MEETINGS OF UPPER PITTSBORO TOWNSHIP TO BE HELD DURING THE CALENDAR YEAR” known as R-3-2018.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Seery introduced “RESOLUTION DESIGNATING PLACE FOR POSTING AND NEWSPAPERS FOR RECEIVING NOTICES OF PUBLIC MEETINGS IN COMPLIANCE WITH ‘THE OPEN PUBLIC MEETINGS LAW’” known as R-4-2018.

Seery moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Zeck introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM FOR TEMPORARY BUDGET” known as R-5-2018.

Zeck moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Meschi introduced “RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY” known as R-6-2018.

Meschi moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Seery introduced “RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL, APPLY OR REFUND TAX OVERPAYMENT/UNDERPAYMENT OF LESS THAN \$5.00” known as R-7-2018.

Seery moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Zeck introduced “RESOLUTION AUTHORIZING THE TAX ASSESSOR OF UPPER PITTSBORO TOWNSHIP TO REPRESENT THE TOWNSHIP IN TAX APPEAL HEARINGS BEFORE THE SALEM COUNTY BOARD OF TAXATION” known as R-8-2018.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Zeck introduced “RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES” known as R-9-2018.

Zeck moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Zeck introduced "RESOLUTION FIXING FEES TO BE CHARGED FOR DOG LICENSING IN 2018" known as R-10-2018.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Meschi introduced "RESOLUTION AUTHORIZING TRANSFERRING 2017 OVERPAYMENTS TO 2018" known as R-11-2018.

Meschi moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

From the Reorganization meeting, the Mayor moved into the regular Township Committee meeting.

Seery moved that the minutes of the December 12, 2017 regular and the December 27, 2017 Special Close-out meeting minutes be approved as received which motion was seconded by Meschi adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$ 418,735.55
Linda S. Buzby – CO	50.00
- Zoning Permit	60.00
- Certified Copies	30.00
- Marriage Licenses	56.00
- White Goods	105.00
- Convenience Center Stickers	31.00
Jack Justice – Non-Life Hazard Fees	92.00
Michael Raio – 1 Certified Tax 200'	10.00
State of NJ – ERT #5	22,238.70
- Fire Safety 1 st Quarter 2017	2,938.98
- 2015 Recycling Grant	4,944.77
Borough of Elmer – Shared Services	8,385.00
Pilesgrove Joint Court - Court Costs	1,498.45
Cumberland Recycling	679.00
Trico JIF – Safety Reimbursement	748.25
First National Bank of Elmer - Int. on NOW	394.30
First National Bank of Elmer - Int. on MMA	219.41
TOTAL	<u>\$ 461,216.41</u>

The Treasurer's report showed the following balance as of December 31, 2017:

Current Fund - Checking Account	\$1,509,908.10
Current Fund - Money Market Account	1,107,873.59
Alt. Landfill Closure Escrow Fund	20,903.72
Capital Improvement Fund	307,144.92
COAH Developer's Fees Escrow Fund	61,896.77
COAH Twp. Contributions	328,400.37
Farmland Preservation Fund	27,766.37
Municipal Alliance Trust Fund	5,849.46
Veterans Memorial Fund	<u>761.46</u>
Total	\$3,370,504.76

Bishop moved that the approved bills listed on the "BILL PAYING LIST" as presented to the Committee be paid which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

Meschi introduced "RESOLUTION TO ENTER INTO A WASTE DISPOSAL AGREEMENT WITH THE SALEM COUNTY IMPROVEMENT AUTHORITY" known as R-12-2018.

Meschi moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop – Yes Meschi - Yes Seery – Yes Zeck – Yes Cimprich – Yes

The Mayor opened the meeting up for public comment. There being no comment from the public and no further business the meeting was adjourned to meet at the call of the Mayor and to hold a Budget Workshop.

Respectfully submitted,

Linda R. Stephens, Clerk