

Upper Pittsgrove Township

January 3, 2024

The reorganization meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date.

The meeting was called to order at 7P.M. with the Clerk reading the public announcement stating that adequate notice had been given provided under the Open Public Meeting Act.

The Committee members present were Jack R. Cimprich, Edward Meschi, David Zeck, Sr., Bruce W. Bishop, and Michael J. Seery, Sr.

The newly elected members of the Township Committee, Edward Meschi and David Zeck, Sr. were sworn into office by the Clerk.

Bishop nominated Edward J. Meschi for Mayor. This nomination was seconded by Cimprich. There being no further nominations, a roll call vote was taken.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi - Yes

Meschi nominated David A. Zeck, Sr. for Deputy Mayor. This nomination was seconded by Seery. There being no further nominations, a roll call vote was taken.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Zeck nominated Edward Meschi for Chairman of the Board of Health. This nomination was seconded by Cimprich. There being no further nominations, a roll call vote was taken.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Meschi made a motion to create the following Sub-Committees:

- Roads
- Convenience Center
- Buildings & Grounds
- Personnel
- Recreation
- School Board Liaison
- Drug Advisory
- JIF
- Land Use
- Ag Advisory/Farmland Preservation
- Finance
- American Legion Ambulance

This motion was seconded by Zeck and adopted unanimously.

Mayor Meschi made the following appointments to be Chairman with all remaining Committee members as members of each Sub-Committee:

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Roads	Bruce Bishop	David Zeck
Convenience Center	Bruce Bishop	David Zeck
Buildings and Grounds	Bruce Bishop	Edward Meschi
Personnel	Edward Meschi	David Zeck
Recreation	David Zeck	Edward Meschi
School Board Liaison	David Zeck	Bruce Bishop
Drug Advisory Committee	Michael Seery	Edward Meschi
J.I.F. Fund Commissioner	Jack Cimprich	Edward Meschi
Land Use	Jack Cimprich	Edward Meschi
Ag Advisory/Farmland Preservation	Jack Cimprich	Bruce Bishop
Finance	Edward Meschi	David Zeck
American Legion Ambulance.	Edward Meschi	Jack Cimprich

Bishop introduced “RESOLUTION MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM, STATE OF NEW JERSEY FOR 2023” known as R-1-2024.

Bishop moved that this resolution be adopted which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Cimprich introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO ADOPTING A CASH MANAGEMENT PLAN FOR 2023” known as R-2-2024.

Cimprich moved that this resolution be adopted which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Bishop introduced “RESOLUTION TO SET SCHEDULE OF REGULAR MEETINGS OF UPPER PITTSBORO TOWNSHIP TO BE HELD DURING THE CALENDAR YEAR” known as R-3-2024.

Bishop moved that this resolution be adopted which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Zeck Meschi – Yes

Cimprich introduced “RESOLUTION DESIGNATING PLACE FOR POSTING AND NEWSPAPERS FOR RECEIVING NOTICES OF PUBLIC MEETINGS IN COMPLIANCE WITH ‘THE OPEN PUBLIC MEETINGS LAW’” known as R-4-2024.

Cimprich moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Zeck introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM FOR TEMPORARY BUDGET” known as R-5-2024.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Cimprich introduced “RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY” known as R-6-2024.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Zeck introduced “RESOLUTION AUTHORIZING THE TAX ASSESSOR OF UPPER PITTSBORO TOWNSHIP TO REPRESENT THE TOWNSHIP IN TAX APPEAL HEARINGS BEFORE THE SALEM COUNTY BOARD OF TAXATION” known as R-7-2024.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Cimprich introduced “RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES” known as R-8-2024.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Zeck introduced “RESOLUTION FIXING FEES TO BE CHARGED FOR DOG LICENSING IN 2024” known as R-9-2024.

Zeck moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

Cimprich introduced "RISK MANAGEMENT CONSULTANT GLOUCESTER, SALEM, CUMBERLAND MUNICIPAL JOINT INSURANCE FUND" KNOWN as R-10-2024.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

From the Reorganization meeting, the Mayor moved into the regular Township Committee meeting.

Cimprich moved that the minutes of the December 12, 2023 regular and the December 27, 2023 Special Close-out meeting minutes be approved as received which motion was seconded by Bishop adopted unanimously with Seery abstaining.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$ 148,720.68
– Interest Capital	1,112.64
– COAH	293.81
– Veteran	1.81
– Municipal Alliance	22.23
– COAH Twp.	891.59
Linda Stephens – Zoning Permit	80.00
– White Goods	86.00
- Certified Copies	60.00
- Marriage License	28.00
- Zoning Map	1.00
- Interest Dog Trust	9.60
- Interest Uplat Escrow	1.17
- Interest Escrow	297.72
- Interest Cricket MB	7.63
Michael Raio – 1 Certified Tax Lists 200'	10.00
State of NJ – EFT #5	22,392.42
– MRF	2,320.10
County of Salem – General Election Reimbursement	17,468.60
Pilesgrove Joint Court - Court Costs	548.92
Borough of Elmer – PW Services	3,505.75
Camden Iron – Recycling	687.00
First National Bank of Elmer – Interest on CD	3,004.23
First National Bank of Elmer - Int. on NOW	665.07
First National Bank of Elmer - Int. on MMA	<u>200.51</u>
TOTAL	\$ 202,416.48

The Treasurer’s report showed the following balance as of December 31, 2023:

Current Fund - Checking Account	\$2,777,037.11
Current Fund - Money Market Account	582,553.52
Alt. Landfill Closure Escrow Fund	38,777.27
Capital Improvement Fund	992,480.07
COAH Developer’s Fees Escrow Fund	115,931.10
COAH Twp. Contributions	324,453.46
Farmland Preservation Fund	112,985.56
Municipal Alliance Trust Fund	8,083.72
Veterans Memorial Fund	653.27
American Recovery Act	<u>82,160.72</u>
Total	<u>\$5,035,115.80</u>

Seery moved that the approved bills listed on the “BILL PAYING LIST” as presented to the Committee be paid which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

The Mayor opened the meeting up for public comment. There being none, the Mayor closed the meeting to public comment.

Bishop introduced “RESOLUTION AWARDING SHELTER SERVICES” R-11-2024

Bishop moved that this Resolution be adopted, which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi -Yes

There being no further business the meeting was adjourned to meet at the call of the Mayor and to hold a Budget Workshop.

Respectfully submitted,

Linda R. Stephens, Clerk