

Upper Pittsgrove Township

January 2, 2020

The reorganization meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date.

The Committee members present were Jack R. Cimprich, Edward Meschi, Bruce W. Bishop, David A. Zeck, Sr. and Michael J. Seery, Sr.

The meeting was called to order at 7P.M. with the Clerk reading the public announcement stating that adequate notice had been given provided under the Open Public Meeting Act.

The newly elected member of the Township Committee was sworn into office by David A. Zeck, Sr., Upper Pittsgrove Township Committee.

Meschi nominated Jack R. Cimprich for Mayor. This nomination was seconded by Bishop. There being no further nominations, a roll call vote was taken.

Bishop – Yes      Meschi - Yes      Seery – No      Zeck – Yes      Cimprich – Yes

Zeck nominated Edward Meschi for Deputy Mayor. This nomination was seconded by Bishop. There being no further nominations, a roll call vote was taken.

Bishop – Yes      Meschi – Yes      Seery – Yes      Zeck – Yes      Cimprich – Yes

Bishop nominated Edward Meschi for Chairman of the Board of Health. This nomination was seconded by Zeck. There being no further nominations, a roll call vote was taken.

Bishop – Yes      Meschi – Yes      Seery – Yes      Zeck – Yes      Cimprich – Yes

Zeck made a motion to create the following Sub-Committees:

- Roads
- Convenience Center
- Buildings & Grounds
- Personnel
- Recreation
- School Board Liaison
- Drug Advisory
- JIF
- Land Use
- Ag Advisory/Farmland Preservation
- Finance

This motion was seconded by Meschi and adopted unanimously.

Mayor Cimprich made the following appointments to be Chairman with all remaining Committee members as members of each Sub-Committee:

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Roads . . . . .	Bruce Bishop	Edward Meschi
Convenience Center . . . . .	David Zeck	Michael Seery
Buildings and Grounds . . . . .	Bruce Bishop	Edward Meschi
Personnel . . . . .	Jack Cimprich	Edward Meschi
Recreation . . . . .	Edward Meschi	Michael Seery
School Board Liaison . . . . .	David Zeck	Bruce Bishop
Drug Advisory Committee . . . . .	Michael Seery	Edward Meschi
J.I.F. Fund Commissioner . . . . .	Michael Seery	David Zeck
Land Use . . . . .	Edward Meschi	Jack Cimprich
Ag Advisory/Farmland Preservation	Jack Cimprich	Bruce Bishop
Finance . . . . .	Jack Cimprich	Edward Meschi

Bishop introduced “RESOLUTION MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM, STATE OF NEW JERSEY FOR 2020” known as R-1-2020.

Bishop moved that this resolution be adopted which motion was seconded by Meschi and adopted upon a call of the roll.

Bishop – Yes    Meschi - Yes    Seery – Yes    Zeck – Yes    Cimprich – Yes

Meschi introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO ADOPTING A CASH MANAGEMENT PLAN FOR 2020” known as R-2-2020.

Meschi moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes    Meschi - Yes    Seery – Yes    Zeck – Yes    Cimprich – Yes

Zeck introduced “RESOLUTION TO SET SCHEDULE OF REGULAR MEETINGS OF UPPER PITTSBORO TOWNSHIP TO BE HELD DURING THE CALENDAR YEAR” known as R-3-2020.

Zeck moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes    Meschi - Yes    Seery – Yes    Zeck – Yes    Cimprich – Yes

Meschi introduced “RESOLUTION DESIGNATING PLACE FOR POSTING AND NEWSPAPERS FOR RECEIVING NOTICES OF PUBLIC MEETINGS IN COMPLIANCE WITH ‘THE OPEN PUBLIC MEETINGS LAW’” known as R-4-2020.

Meschi moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes      Meschi - Yes      Seery – Yes      Zeck – Yes      Cimprich – Yes

Zeck introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM FOR TEMPORARY BUDGET” known as R-5-2020.

Zeck moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Meschi - Yes      Seery – Yes      Zeck – Yes      Cimprich – Yes

Meschi introduced “RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY” known as R-6-2020.

Meschi moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes      Meschi - Yes      Seery – Yes      Zeck – Yes      Cimprich – Yes

Zeck introduced “RESOLUTION AUTHORIZING THE TAX ASSESSOR OF UPPER PITTSBORO TOWNSHIP TO REPRESENT THE TOWNSHIP IN TAX APPEAL HEARINGS BEFORE THE SALEM COUNTY BOARD OF TAXATION” known as R-7-2020.

Zeck moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Meschi - Yes      Seery – Yes      Zeck – Yes      Cimprich – Yes

Meschi introduced “RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES” known as R-8-2020.

Meschi moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes      Meschi - Yes      Seery – Yes      Zeck – Yes      Cimprich – Yes

Zeck introduced “RESOLUTION FIXING FEES TO BE CHARGED FOR DOG LICENSING IN 2020” known as R-9-2020.

Zeck moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Meschi - Yes      Seery – Yes      Zeck – Yes      Cimprich – Yes

Meschi introduced "RISK MANAGEMENT CONSULTANT GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND" known as R-10-2020.

Meschi moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes      Meschi - Yes      Seery – Yes      Zeck – Yes      Cimprich – Yes

From the Reorganization meeting, the Mayor moved into the regular Township Committee meeting.

Bishop moved that the minutes of the December 10, 2019 regular and the December 30, 2019 Special Close-out meeting minutes be approved as received which motion was seconded by Zeck adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$ 142,795.97
- Redemption of Tax Sale Certificate	18,098.71
- Interest on CD	949.41
- Interest from Redemption & Premium Accounts	6,054.13
- Interest from MAPSA/Veterans/COAH Trust	264.72
Linda Stephens – CO	200.00
- Zoning Permit	60.00
- White Goods	60.00
- Land Use Ordinance	50.00
- LUB Application Fees	7,200.00
- Interest Earned on Dog Trust/Escrow Accounts	548.72
Timothy O'Donnell – Non-Life Hazard Fees	287.50
Michael Raio – 2 Certified Tax Lists 200'	20.00
State of NJ – ERT #5	22,238.70
Borough of Elmer – Shared Services	2,330.00
Pilesgrove Joint Court - Court Costs	2,681.24
Trico JIF – Safety/Optional Safety Money	1,250.00
Flett Exchange – sRECS	1,760.00
Interest on CD	10,045.96
First National Bank of Elmer - Int. on NOW	371.84
First National Bank of Elmer - Int. on MMA	<u>238.24</u>
TOTAL	\$ 217,505.14

The Treasurer's report showed the following balance as of December 31, 2019:

Current Fund - Checking Account	\$1,612,937.97
Current Fund - Money Market Account	379,196.95
Alt. Landfill Closure Escrow Fund	1,907.09
Capital Improvement Fund	452,534.93
COAH Developer's Fees Escrow Fund	84,367.12
COAH Twp. Contributions	325,429.47
Farmland Preservation Fund	64,856.23
Municipal Alliance Trust Fund	7,083.37
Veterans Memorial Fund	<u>653.27</u>
Total	\$2,928,966.40

The Mayor opened the meeting up for public comment. Mrs. Doris Moore presented her concerns regarding safety conditions on Colson Road. The Public Works Superintendent addressed her concerns regarding requested signage along Newkirk Station Road. Mr. Foote stated the signs had been placed and stolen. They would be replaced. Mrs. Moore's concerns regarding a tree line and site areas heading from Route 77 needed to be addressed. Committeeman Bishop had photos of the site area as you approach the intersection, showing that the visibility was very good. Her last concern was regarding a dwelling that had fallen into disrepair at 22 Colson Road. The Clerk informed her that violation notices had gone out. However, the current owner was deceased and the address of record was that of a closed PO Box.

There being no additional comments from the public and no further business the meeting was adjourned to meet at the call of the Mayor and to hold a Budget Workshop.

Respectfully submitted,

Linda R. Stephens, Clerk