

Upper Pittsgrove Township

March 12, 2024

A regular meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date. The meeting was called to order at 7:00 P.M. by Mayor Edward Meschi reading the public announcement stating that adequate notice had been given provided under the “Open Public Meetings Act” with a flag salute and the following present:

Edward Meschi	Committeeman
David Zeck	“
Bruce Bishop	“
Jack Cimprich	“
Michael J. Seery, Sr.	“
Susan DeFrancesco	CFO
& Township Visitors	

Cimprich moved that the minutes of the February 13, 2024 regular and closed session meetings minutes be approved as received which motion was seconded by Bishop adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$1,640,487.30
Linda Stephens – Zoning Permit	100.00
– COs	100.00
- White Goods	180.00
- Certified Copies	70.00
- Marriage License	28.00
- Land Use Ordinance	50.00
Timothy O’Donnell – Fire Inspections	427.00
State of NJ – Reimbursement for Farmland Preservation Plan	7,500.000
Borough of Elmer – PW Shared Services	1,070.00
Pilesgrove Joint Court - Court Costs	247.20
TRICO JIF – Safety/Cyber/Wellness Reimbursement	1,625.77
Garden Homes Management – Pad Fees	1,600.00
Camden Iron - Recyclables	895.80
Flett Exchange – sRECs	2,200.00
First National Bank of Elmer - Int. on NOW	518.27
First National Bank of Elmer - Int. on MMA	343.30
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TOTAL	\$1,657,442.64

The Treasurer’s report showed the following balance as of February 29, 2024:

Current Fund - Checking Account	\$1,832,365.73
Current Fund - Money Market Account	1,038,995.90
Alt. Landfill Closure Escrow Fund	38,796.34
Capital Improvement Fund	992,968.25
COAH Developer’s Fees Escrow Fund	115,886.83
COAH Twp. Contributions	324,613.05
Farmland Preservation Fund	108,290.82
Municipal Alliance Trust Fund	8,087.69
Veterans Memorial Fund	653.60
American Recovery Act	<u>82,160.72</u>
Total	\$4,542,818.93

Seery moved that the approved bills listed on the “BILL PAYING LIST” as presented to the Committee be paid which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery – Yes Zeck – Yes Meschi – Yes

The Mayor opened the Public Hearing for ““AN ORDINANCE AUTHORIZING AN EXPENDITURE OF MONIES FROM THE 2024 CAPITAL IMPROVEMENT FUND FOR THE BUILDING MAINTENANCE & REPAIR PROGRAM” known as Ordinance 2024-1 at 7:02PM as advertised.

The Mayor read the Ordinance by title, stating that it had been published in *South Jersey Times* issue of February 16, 2024 as required.

After hearing no comments for or against this Ordinance, the Mayor declared the Public Hearing closed at 7:03PM.

Bishop moved that this ordinance be finally adopted on second reading and that a notice of its adoption be published in the *South Jersey Times* issue of March 15, 2024. This motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi – Yes

Joseph Bill, Monroeville Fire Company, presented the 2024 Budget to the Township Committee. Monroeville Fire Chief, Jeffrey Foote addressed the Township Committee. He spoke about a few grants the Fire Company had obtained recently to help replace turnout gear and air packs. He made a request regarding refitting/updating the 1998 Pumper. Instead of purchasing a new vehicle, the Fire Company would be requesting funds from the Township to have the work done. After a brief discussion Chief Foote was told it was a reasonable request and to speak with the CFO as to the process for getting this done.

Cimprich introduced “ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4045.14)” known as Ordinance 2024-2

Cimprich moved that this ordinance be approved on first reading and that a copy of this ordinance be published in the *South Jersey Times* issue of March 15, 2024 together with a notice of its introduction and a public hearing to be held at the Township Hall on April 9, 2024 at 7:00PM.

This motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi – Yes

Cimprich introduced “RESOLUTION ESTABLISHING THE TAX RATE OF THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FOR THE BUDGET YEAR 2023” R-15-2024.

Cimprich moved that this Resolution be adopted, which motion was seconded by Seery and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi -Yes

The 2024 Budget was presented by Susan DeFrancesco, CFO as per attached copy. After review, discussion, and comments from the Committee members the following Resolution was introduced by Seery:

BE IT RESOLVED, that the 2024 Municipal Budget be published in the *South Jersey Times* issue of March 15, 2024 together with a notice of its introduction and public hearing to be held on April 9, 2024 at 7:00PM, at the Township Hall.

Seery moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes Cimprich – Absent Seery - Yes Zeck – Yes Meschi – Yes

The Tax Collector, Susan DeFrancesco, presented the Township Committee with her annual report for their review. Ms. DeFrancesco reported that the collection rate for 2023 was 97%. The Committee thanked Ms. DeFrancesco for her due diligence with tax collection.

Zeck made a motion to accept the Tax Collector’s Report as submitted. This motion was seconded by Seery and adopted unanimously.

Seery introduced “AN ORDINANCE AMENDING AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO THE ELECTED AND APPOINTED OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UPPER PITTSBORO” known as Ordinance 2024-3.

Seery moved that this ordinance be approved on first reading and that a copy of this ordinance be published in the *South Jersey Times* issue of March 15, 2024 together with a notice of its introduction and a public hearing to be held at the Township Hall on April 9, 2024 at 7:00PM.

This motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi – Yes

Seery introduced “RESOLUTION TO TRANSFER MONEY WITHIN THE BUDGET” R-16-2024

Seery moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi -Yes

Cimprich introduced “RESOLUTION APPOINTING ELIZABETH J. PIGLIACELLI TOWNSHIP PURCHASING AGENT” R-17-2024

Seery moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi -Yes

Seery introduced “RESOLUTION AWARING BIDS FOR SOLID WASTE COLLECTION AND RECYCLING COLLECTION” R-18-2024

CERTIFICATION

I, Susan DeFrancesco, CFO do hereby certify that adequate funds are available for said contract and that the line-item appropriations to be charged will be Solid Waste - O.E. Contractual.

Susan DeFrancesco, CFO

Seery moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi -Yes

Seery introduced “RESOLUTION AWARING QUOTE FOR REPLACEMENT OF THE ROOF ON THE MUNICIPAL BUILDING” R-19-2024

CERTIFICATION

I, Susan DeFrancesco, CFO do hereby certify that adequate funds are available for said contract and that the line-item appropriations to be charged will be .

Susan DeFrancesco, CFO

Seery moved that this Resolution be adopted, which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi -Yes

Seery introduced “RESOLUTION APPROVING AN AGREEMENT PURSUANT TO THE UNIFORM SHARED SERVICES ACT WITH THE COUNTY OF SALEM FOR THE INSTALLATION OF A FULL PHASE TRAFFIC SIGNAL AT THE INTERSECTION OF STATE HIGHWAY ROUTE 77 AND GLASSBORO ROAD, COUNTY ROAD #619” R-20-2024” R-20-2024.

Seery moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi -Yes

Cimprich introduced “AN ORDINANCE AUTHORIZING AN EXPENDITURE OF MONIES FROM THE 2024 CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF A BACKHOE” known as Ordinance 2024-4.

Cimprich moved that this ordinance be approved on first reading and that a copy of this ordinance be published in the *South Jersey Times* issue of March 15, 2024 together with a notice of its introduction and a public hearing to be held at the Township Hall on April 9, 2024 at 7:00PM.

This motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi – Yes

Resident Michelle Hendrickson addressed the Township Committee as to what was happening with the septic replacement on her property.

Cimprich introduced “RESOLUTION AWARDDING QUOTES FOR SEPTIC DESIGN AND SURVEY ON BLOCK 18 LOT 44, 392 MONROEVILLE ROAD, MONROEVILLE, NJ 08343 COAH RESTRICTED DWELLING” R-21-2024.

Cimprich moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi -Yes

Cimprich introduced “TOWNSHIP OF UPPER PITTSBORO APPLICANT’S RESOLUTION LEAP CHALLENGE GRANT” R-22-2024.

Cimprich moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes Cimprich – Yes Seery - Yes Zeck – Yes Meschi -Yes

The Mayor opened the meeting to the public for comment. Residents Norma Miller and David Garrison updated their ongoing issue with another Resident Nate Harris’s dogs and cattle. They stated that they did have a court date for Wednesday March 13. Livestock had been out this day. The Mayor informed them that a letter had been sent out to Mr. Harris giving him until April 14th to replace the fencing or remove all the livestock. Resident Barry Tice stated that he knows that

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the livestock were being fed hay, corn silage and feed. The Mayor closed the meeting to the public for comment.

There being no comments from the public and no further business the meeting was adjourned to meet at the call of the Mayor.

Respectfully submitted,

Linda R. Stephens, Clerk